



Arc Fleet Services Environmental Policy

The Environmental Policy is presented under the requirements of the Environmental Protection Act as well as other requirements such as the ISO 14001 Standard.

- The Directors have overall responsibility for the environmental policy within the company.
- All employees have a responsibility to adhere to the Environmental Protection Act and related guidance.
- The company is committed to continual improvement and complying with UK and EC legislation and with Government initiatives relating to the environment.
- The management of the environmental policy is an integral part of the company's system for planning, allocating and controlling resources.
- Employees will receive suitable training on environmental issues, such as pollution.
- The company will monitor discharges and emissions to the air, water or land and take any necessary actions to prevent pollution and reduce consumption of raw materials and, where feasible, increase the use of recycled materials.
- The company will monitor and reduce the amount of waste arising from work activities and segregate waste materials (i.e. timber, plastics, metals, substances, etc.) for recycling, where appropriate.
- The company will ensure that waste materials are disposed of in compliance with the Scottish Environmental Protection Agency and Department of Environment, Food and Rural Affairs' Duty of Care legislation and guidance.
- Waste Transfer Notes will be given, sought and retained by the company.
- The company recognises the legitimate interest employees and external sources have in its management of the environmental policy.
- The company will make the environmental policy available to employees and respond constructively to external requests for information
- This policy will be reviewed and revised annually to take account of changes in legal requirements and company commitments.
- The company will seek advice from a specialist consultant as, and when, required.

A companywide environmental management system is in operation and which is designed to comply with the requirements of ISO 14001:2015. A full environmental programme including targets, responsibilities and action date is included in this manual.

The Environmental Manual defines the commitments of the company and the complementary Environmental Procedures detail the methods that are employed to ensure environmental management.

Signed:

A handwritten signature in black ink, appearing to be 'A. Smith', written over a light blue horizontal line.

Managing Director

Date: 21st of June 2018